



## SEAMEO SEN SPECIAL EDUCATION INNOVATION AWARD 2022

### Nomination Guidelines

The nomination guidelines for the SEAMEO SEN Special Education Innovation Award 2022 are as follows:

1. The nominee is a citizen of eleven (11) SEAMEO member countries (Malaysia, Indonesia, Brunei Darussalam, Singapore, Thailand, Cambodia, Vietnam, Lao PDR, Philippines, Myanmar and Timor Leste).
2. Nominee must consist of those who are currently involved with **Disability Inclusive Education** at least 10 years) in institutions / centres among SEAMEO member countries;
3. Nominee must have the following characteristics:
  - 3.1 Exhibit excellence, produce innovation and have outstanding achievements in inclusive and special education;
  - 3.2 Make a significant innovative contribution in inclusive and special education areas inside or outside the classroom;
  - 3.3 Make a significant innovative contribution to human development in school or community;
  - 3.4 Being recognized as role model, reference and source of inspiration to colleagues in building human capital development excellence in inclusive and special education; and

3.5 Received at least one (1) award or recognition at least at the ministry or national level within the past THREE (3) years.

#### 4. Procedures

Any institutions/centres/individuals from SEAMEO member countries may nominate and submit application on behalf of the candidates for the SSEIA 2022. Nominee also may submit the application directly. There will be two (2) stages of selections. A panel of judges will shortlist finalist for stage 2. Finalist for stage 2 will be reviewed by the panel of judges for the one (1) Grand Award and eleven (11) Country Award for each SEAMEO member countries. All submission must follow the procedures as follows;

##### Stage 1

#### 4.1 Fill up SEAMEO SEN Special Education Innovation Award 2022 official forms.

Nominee must complete the nomination forms via SEIA 2022 Google Form: <https://link.seameosen.org/seianominationform>

#### 4.2 Innovation portfolio.

Innovation transcript/descriptions must be written in English and uploaded in **PDF** format (**NOT MORE** than **FIFTEEN (15) pages**). The information to be written in the report must include:

4.2.1 Nominee background;

4.2.2 Innovation(s) overview

Describe the innovation(s) and how it has contributed to Disability Inclusive Education (ideas/materials/cost/duration);

4.2.3 Innovation (s) usage

Describe how the innovation(s) is/are used in classroom, school or community settings;

#### 4.2.4 Impact

Describe the impact and contribution of the innovation(s) in Disability Inclusive Education. If it involves in teaching, be specific about the subject, number of students served, and statistics showing how the innovation(s) improved student learning. If it involves product(s), be specific about how the product(s) assisted/improved the education and/or life of individuals with disabilities.

#### 4.2.5 Evidence

Supporting documents are required for every submission such as video URL, scanned copies of certificate(s), letter of support, pictures, news and article coverage etc.

### 4.3 Curriculum Vitae (CV) of nominee.

5. All nomination documents (in softcopy) as in **para 4.1, 4.2 and 4.3** must be submitted via SEIA 2022 Google Form: **BEFORE 15 April 2022.**
6. Announcement of the finalist for SEAMEO SEN Special Education Innovation Award will be made on 15 June 2022.
7. All finalists shall be notified and submit a video and a poster following the criteria below:

#### **Stage 2 (Finalist)**

##### **7.1 Video presentation.**

Finalist are also required to prepare and upload an innovation video which contains the following items:

- a. finalist background
- b. describe about innovation(s) / product(s)
- c. contribution and recognition in Disability Inclusive Education/community/organization.

- 7.1.1 Video must be uploaded in Google Drive and the URL must be shared during the submission;
- 7.1.2 The durations of the video should be 3 - 5 minutes in mpg, wmv, mp4, mpeg or avi format with content that explains the finalist contributions;
- 7.1.3 The materials must not contain elements that are considered sensitive including the unpermitted use of logos, pictures, music and videos. Video that use children under the age of 18 must have permission from a parent / guardian. Finalist also must ensure the video does not contain sensitive elements of racial, cultural and religion;
- 7.1.4 Video copyright is the property of the finalist. Finalist must allow the organizers to use the video for promotional purposes;
- 7.1.5 Finalist are free to prepare and illustrate the video according to their creativity. However, please ensure the video is clear and bright in terms of the voice and input you want to highlight. Poor clarity may affect the evaluation and assessment.

## **7.2 Innovation poster**

- 7.2.1 Finalist must also attach the softcopy of A3 size poster (29.7 cm x 42 cm) in the submission. The contents of the innovation poster include: innovator photo, title, objectives, value added / uniqueness, uses/potential/contribution in Disability Inclusive Education areas.
- 7.2.2 The materials must not contain elements that are considered sensitive including the unpermitted use of logos and pictures. Photo(s) that use children under the age of 18 must have permission from a parent / guardian. Finalist also must ensure the poster does not contain sensitive elements of racial, cultural and religion;
- 7.2.3 Poster copyright is the property of the finalist. Finalist must allow the organizers to use the video for promotional purposes.

8. All submission of documents as in **para 7.1 and 7.2** must be submitted via email address [seia2022@seameosen.edu.my](mailto:seia2022@seameosen.edu.my) **BEFORE 31 July 2022**. Please ensure to state the email subject with the title: **NAME\_VIDEO&POSTER\_SEIA 2022\_COUNTRY**

Example:

<b>NUR_SAKINAH_VIDEO&amp;POSTER_SEIA 2022_MALAYSIA</b>
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9. Evaluation

The committee has outlined these areas and scopes for the evaluation of all nominations.

#### Contribution

- Duration
- Practicality of Product/Services
- Impact
- Number of Innovation

#### Products and Services

- Save time
- Save cost
- Increase productivity
- User-friendly

#### Portfolio

- Writing meet guidelines

#### Video

- Creativity, Accuracy of content, Delivery of presentation, Technicality and Duration

#### Poster

- Creative, Interesting, Clear and Compact

## 10. Awards

10.1 One (1) Grand Award recipient will receive an innovation seeding grant\* of USD3,000;

10.2 One (1) Country Award for each SEAMEO member countries. A total of eleven (11) awards recipients will receive an innovation seeding grant\* of USD600.

*\*Innovation seeding grant is a grant without any bond and commitments with the organizers. Innovation seeding grant aims to further support innovation activities in Disability Inclusive Education.*

10.3 Plaque / Trophy

10.4 Certificate

## 11. Important dates:

- |      |   |   |                  |
|------|---|---|------------------|
| 11.1 | Call for award nomination                           | : | 1 March 2022     |
| 11.2 | Closing nomination date                             | : | 15 April 2022    |
| 11.3 | Announcement of finalist                            | : | 15 June 2022     |
| 11.4 | Closing for video and poster submission             | : | 31 July 2022     |
| 11.5 | Award Ceremony (SEAMEO SEN Governing Board Meeting) | : | 9 September 2022 |
| 11.6 | Award Announcement (High Official Meeting)          | : | November 2022    |

12. Any inquiries regarding nomination for SEAMEO SEN Special Education

Innovation Award 2022, please do not hesitate to contact us as follows:

**Secretariat**

**Special Education Innovation Award 2022**

**SEAMEO Regional Centre for Special Educational Needs**

**Level 2, Anjung Hikmah Complex,**

**IPGK Perempuan Melayu**

**Jalan Durian Daun**

**75400 Melaka**

**MALAYSIA.**

**Telephone: +6062818242**

**Fax: +6062820187**

**Email: [seia2022@seameosen.edu.my](mailto:seia2022@seameosen.edu.my)**

**Disclaimer**

The organizer, at any time, and at our sole discretion, may modify the Terms and Conditions of SEIA 2022 Award, including our Privacy Policy, with or without notice to the Applicants. Any such modification will be effective immediately upon public posting.

All applications submitted to the SEIA 2022 Award shall undertake the acceptance to the modified Terms and Conditions.