

GUIDELINES FOR AUTHORS

1. General information

The publication language is English. All authors must take care of the language revision on their own. The language must be clear and accurate. The work should be written in an impersonal style. The editor reserves the right to send the manuscript to be reviewed. If English is a second language for the author, please consider having the manuscript proofread and edited before submitting.

2. Format of manuscripts

The final paper length should be at least 6000 words, including tables, figures and references. All page size should be A4 with margin: Top 2,5cm; Bottom 2cm; Left 2,5cm; and Right 2cm.. All the text must be in one column and Times New Roman 12-point font size with single line space. The next section/ subsection should be separated by one empty row.

Acronyms should be defined the first time they appear.

Tables and figures should be valuable, relevant, and visually attractive. Tables and figures must be referred to in the text and numbered in the order of their appearance. Each table and figure should have a complete, descriptive title, and each table column should have an appropriate heading. The figures should be in format .jpg/ .png; resolution 600 dpi. Figures, tables without ground colour and captions should be inserted within the manuscript at their appropriate locations. All the graphics (figures) must be editable. The font size should be Times New Roman for all figures and tables. Figures should be carefully explained in the text and cited in numerical order.

3. The structure of the manuscript (recommended)

The body of the text of the manuscript generally have the following parts:

- abstract + keywords;
- introduction (it can be divided into some subchapters if needed);
- methodology of research (it is recommended to divide);
- results of research;
- discussion;
- conclusions and/or implications;
- acknowledgements (if any);
- appendix (if any);
- references (in APA style).

P.S: The structure can be different according to different types of research.

4. Notes

- Manuscripts in which references are not in the APA style will be returned without review.
- All papers must meet the criteria of originality and scientific quality. Obviously, they must also comply with style and format requirements. The paper will not be subject to further review if the manuscript is NOT WITHIN THE SCOPE and/or there is POOR USAGE OF LANGUAGE (all manuscripts must be written in clear and grammatical English).
- Submitted papers will be assessed based on their novelty, technical quality, potential impact, and clarity of writing.

Website: <http://vnies.edu.vn>