



ANNUAL REPORT FY 2013 / 2014



SEAMEO SEN

REGIONAL CENTRE FOR SPECIAL EDUCATION

CREDITS

SEAMEO SEN ANNUAL REPORT

ADVISOR

Dr. Hjh Yasmin binti Hussain

EDITORS

Ms. Mazmi Maarof
Mr. Mohd Zulkarnain Abdul Wahab

LAYOUT DESIGNER

Mr. Muhammad Aysraf Maarif

CONTENTS

SEAMEO SEN ANNUAL REPORT



4 FOREWORD BY DIRECTOR OF SEAMEO SEN

5 MESSAGE BY CHAIRMAN OF SEAMEO SEN GOVERNING BOARD MEMBERS

6 THE EXECUTIVE SUMMARY

7 GOVERNING BOARD MEMBERS

10 SEAMEO SEN OFFICERS AND STAFFS

12 SEAMEO SEN ORGANIZATION CHART

14 ABOUT SEAMEO SEN

15 VISION, MISSION, MOTTO & PRIORITY AREAS

16 SEAMEO SEN 1ST GOVERNING BOARD MEETING

17 PROGRAMMES AND ACTIVITIES

39 THE CLOSING SUMMARY

Foreword by Director of SEAMEO SEN

Alhamdulillah, this annual report marks the inaugural publication that documents the center's activities in its very formative years. It is indeed a meaningful and historical achievement for us in SEAMEO SEN to be able to highlight our activities and programs carried out from July 2013 to June 2014. This fiscal year was indeed challenging and also presented a lot of opportunities and encouraging outlook for us to carry out the center's operation and role in this region. This report is the gist of our programs that were carried out despite not having a guideline of The First Five Year Development plan. As a new center, much has to be learned and modified from the experiences of the other SEAMEO centers. In terms of management, training and research programs, they have been planned and carried out based on immediate needs of the Special Education teachers in Malaysia and also in SEAMEO member countries. A number of educational visits had been done in the effort to increase staff understanding and exposure of Special Education practices and implementation especially in schools and centers. As for training courses, we have successfully carried out one regular course in May and five customised courses and one in-country course. We also have conducted a workshop on defining the parameters of Special Educational Needs that is to be used by the center in April. SEAMEO SEN has also begun to be recognised as referral point in Special Education in the region and participated in consultative meeting for Education Agenda beyond 2015 organised by SEAMEO Secretariat in Chiang Mai early 2014.

I would like to express my deepest thanks to SEAMEO Secretariat, especially to Dr. Witaya Jeradechakul and his excellent team for their advice and help. To the Ministry of Education Malaysia and the International Relation Division Ministry of Education Malaysia for their support and consultation in ensuring the smooth transition of SEAMEO SEN from the Special Education Division into its own autonomy in May 2013. My sincere thanks to our Governing Board Members especially YBhg. Dato' Sufaat Tumin for his vision and guidance and also to the rest of Governing Board Members who have stood strong and positive in all our endeavour. Also my deepest thanks to the State Government of Melaka and Melaka State Education Department for the continuous assistance and finally to all our partners and networks such JICA, University of Technology Malaysia and Bukit Beruang Community College in providing resource persons and facilities for our trainings. We in SEAMEO SEN will continue to expand and develop our role and also provide consultation and insights in Special Education regionally and internationally.



***Together, WE STRIVE FOR
EXCELLENCE***

Dr. Hjh Yasmin binti Hussain
Centre Director

Yasmin Hussain

Message by Chairman of SEAMEO SEN Governing Board Members



Alhamdulillah, Praise be to Allah for the success of this first Annual Report 2013/2014 of SEAMEO SEN. This report is the first document depicting the center's programs and activities conducted in its first year of operation. As the chairman of the Governing Board Member I am very pleased with the center's progress that had started its first program within the first 5 months of operation. Although SEAMEO SEN is still very young but its drive and determination to provide trainings and capacity development for the special education teachers in the region is admirable. I am very confident that the Director of SEAMEO SEN Dr. Hj. Yasmin and her team will be able to steer the center's direction to excellence guided by the center's mission and vision. The activities and programs that have been conducted are immediate response to the trainings needed by special education teachers in the region. Much of the programs conducted in the first fiscal year are very much focused on best practices in Special Education teaching and learning that have been discussed during the first Governing Board meeting in September 2013. SEAMEO SEN is also gaining its momentum in its visibility and adaptability to transform the landscape of special education in the region. The forthcoming years are very significant as SEAMEO SEN will have to fulfill its role and function as the regional center for special education training and research center to its fullest. No doubt there will be much challenge and obstacles but I believe with the support guidance of the Governing Board Members and its current and future partners, SEAMEO SEN will be able to stride further. Before I end, I would like to congratulate the center for this historical document and I wish all the very best and luck in SEAMEO SEN's future undertakings.

Y.Bhg. Dato' Sufa'at bin Tumin

Chairman of SEAMEO SEN

Governing Board Members


 The graphic features the title 'THE EXECUTIVE SUMMARY' in a bold, white, sans-serif font. The word 'THE' is positioned above 'EXECUTIVE', which is enclosed within a white rectangular border. 'SUMMARY' is positioned below 'EXECUTIVE'. The background is a dark blue gradient with faint, light blue dotted lines forming a circular pattern around the text.

THE EXECUTIVE SUMMARY

The aim of this report is to inform the general public and stakeholders on the Center's programmes and activities in the period from July 2013 to June 2014. This fiscal year is a very significant milestone in SEAMEO SEN's history as it highlighted the centre's foremost and initial programs that were carried out since it came into operation in May 2013. A lot of efforts have been taken and much consultations have been done with other SEAMEO centers and relevant institutions in coordinating the programs and trainings in this primary year. It is hoped that the programs reported will serve as a benchmark to programs conducted in the fiscal years to come.

The center has successfully conducted trainings for Special Education teachers in this region and also organised workshops and international seminar in collaboration with relevant partners and institutions. The center staff participated in international and local conference and seminars conducted as well as programs held by other institutions to enhance their capacities. Educational visits organised and participated by the staff to other special education centers in member countries are also held to increase understanding and exposure of Special Education practice and implementation. A workshop to coordinate SEN definition was also held to synchronise understanding and the use of SEN terms by the center and also defining the priority areas that the center will focus in coordinating programs for the teachers of Special Education in this region.

Although the center is very much a young one, it has accomplished and trained a number of Special Education teachers in terms of best practices in teaching and learning in Special Education. Coordination meetings has also been carried out with organisations to expand networking and exchange of ideas and expertise. Apart

from that given that the center is very new and need more experience, we collaborated with instructions to organise international seminars in the process of learning and gaining

“Although the center is very much a young one, it has accomplished and trained a number of Special Education teachers in terms of best practices in teaching and learning in Special Education”

understanding to run and manage seminars. It is hoped that the in the process, the center will be able to run its own international, region and national conferences and seminars in the future.

This report serves as a guideline for the center to improve and increase its performance as a newly established SEAMEO regional center for Special Education. It is very much anticipated that the center will continue to grow and expand its programs in line with the vision and the mission of the center with positive working values and attitudes from its staff for the benefit and improvement of Special Education teachers in this region.

GOVERNING BOARD MEMBERS



Y.Bhg. Dato' Hj. Sufa'at bin Tumin

Malaysia

Deputy Director General (Education Operation Sector)
Ministry of Education, Malaysia
Level 4, Block E2,
Complex E, Federal Government Administrative Centre
62604 Putrajaya, MALAYSIA

Tel : +603 8884 9302
Fax : +603 8888 6680
E-mail : sufaat.tumin@moe.gov.my



Mr. Bukit bin Hidup

Brunei

Acting Deputy Head
Special Education Unit Ministry of Education
Flat C3, DPMA MuhtadeeBillah College
Jalan Pasar Baru, Gadong, BRUNEI DARUSSALAM

Tel : +673 2446553; 673 8664604
MP : +673 8664604
Fax : +673 2446551
E-mail : bukit.hidup@moe.gov.bn; bukitjr@hotmail.com



Mr. Chan Sophea

Cambodia

Director
Primary Education Department
Ministry of Youth, Education and Sports
169 Preah Norodom
Phnom Penh, CAMBODIA

MP : +855 12 211 336
Fax : +855 23 210 494
E-mail : sophea9913@yahoo.com



Dr. Mudjito, AK

Indonesia

Directorate of Special Education and Training for Special Service for Primary Level
Directorate General of Primary Education
Ministry of Education and Culture
Jln. RS Fatmawati, Cipete, South Jakarta, INDONESIA

Tel : (021) 765-7156
MP : +628 129011568
Fax : (021) 765-7062
E-mail : hoes_wardi@yahoo.com



Ms. Yangxia Lee

Lao PDR

Deputy Director General
Department of Pre and Primary Education
Director of Inclusive Education Centre, Ministry of Education and Sports
PO Box 67, Lanexang Avenue
Vientiane Capital, LAO PDR

Tel : (856) 21251 498; (856) 20 54257755

Fax : (856) 21251 498

E-mail : yangxialee@yahoo.com



Dr. Myo Thein Gyi

Myanmar

Director General
Department of Basic Education 1
Ministry of Education
MYANMAR

Tel : +95-9-5146941

Email : myo.theingyi@gmail.com



Dr. Dina S. Ocampo

Philippines

Undersecretary for Programs and Projects
Department of Education
2nd Floor, Rizal 1 Building
DepEd Complex, Meralco Avenue
Pasig City 1600, PHILIPPINES

Tel : +(632) 631 6033; +(632) 636 1663

Fax : +(632) 6383703

E-mail : dina.ocompo@deped.gov.ph



Dr. Sharifah Mariam Aljunied

Singapore

Principal Specialist, Educational Psychology
Psychological Services Branch
Ministry of Education
51 Grange Road, 249564 SINGAPORE

Tel : +65 9880 0922

Fax : +65 6838 6082

E-mail: sharifah_mariam_aljunied@moe.gov.sg



Dr. Payom Chinnawong

Thailand

Director

Bureau of Special Education Administration

Office of the Basic Education Commission

Ministry of Education, Thailand

Ratchadamnoen Nok Avenue

Dusit, Bangkok 10300, THAILAND

Tel : +66 2 288 5559-60

Fax : +66 2 280 7045

E-mail: payom_chin@hotmail.com



Assoc. Prof. Dr. Le Van Tac

Vietnam

Director, Special Education Center

National Institute of Educational Sciences

101 Tran Hung Dao

Hanoi, VIETNAM

Tel : +84 39423750

MP : +91 3399723

Fax : +84 39423750

E-mail : taccse@yahoo.com



Prof. Dr. Witaya Jeradechakul

EX-OFFICIO MEMBER

Director, SEAMEO Secretariat

4th Fl., Mom Luang Pin Malakul Centenary Bldg.

920 Sukhumvit Road

Bangkok 10110, THAILAND

Tel : 66-2-3910144

Fax : 66-2-3812587

E-mail : secretariat@seameo.org



Dr. Hjh Yasmin binti Hussain

EX-OFFICIO MEMBER

Director, SEAMEO SEN

Level 2, Anjung Hikmah Complex

IPGK Perempuan Melayu

Jalan Durian Daun

75400 Melaka, MALAYSIA

Tel : +606-281 8242; +606-281 9357

Fax : +606-282 0187

E-mail : director@seameosen.org

OFFICERS AND STAFF SEAMEO SEN



DIRECTOR OF SEAMEO SEN

DR. HJH YASMIN HUSSAIN



DEPUTY DIRECTOR OF
TRAINING AND
CONSULTATION DIVISION

MR. AZMAN NOORDIN
(27 SEPTEMBER 1965 - 14 JUNE 2014)



ADMINISTRATION AND
MANAGEMENT DIVISION

ERA ZAFFURA MD SIN
NOOR ADDLINA OSHMAN
JAYANTHI ARUMUGAM
MOHD ZUL ASHRIF
ARIS MAMAT
SHAHIDAH ABD RAHMAN



TRAINING AND CONSULTATION DIVISION

MAZMI MAAROF
MONISHAH MD SHAH
HAZZLAN SAMA



RESEARCH, INNOVATION AND EVALUATION DIVISION

HAJAH ROZILAWATI ABD KADIR
AMIRUDDIN ABU SAMAH



ICT AND MULTIMEDIA

MOHD ANIS ABDUL RAZAK
MOHD ASYRAF MAARIF



INTERNATIONAL RELATION OFFICER

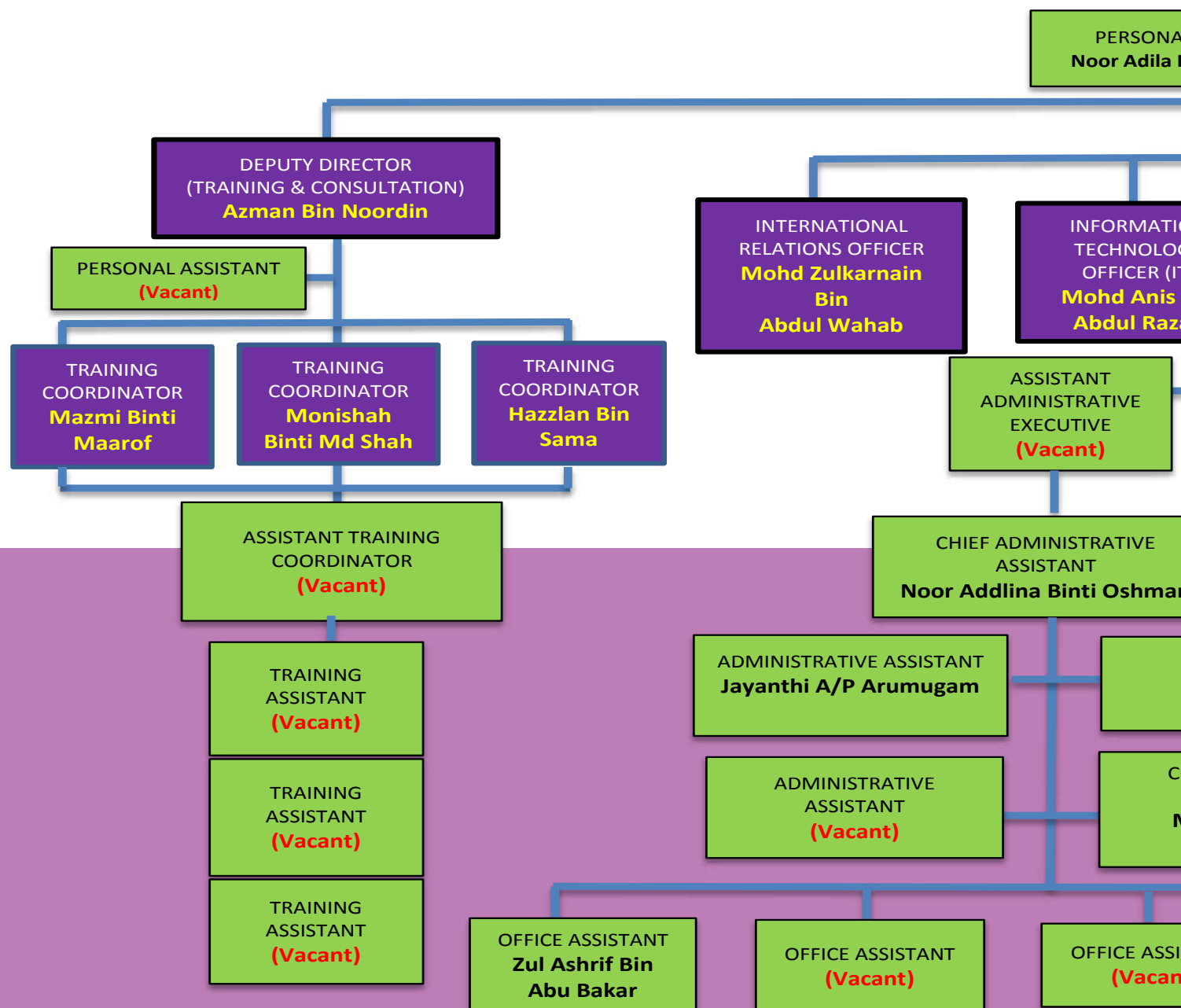
MOHD ZULKARNAIN
ABDUL WAHAB

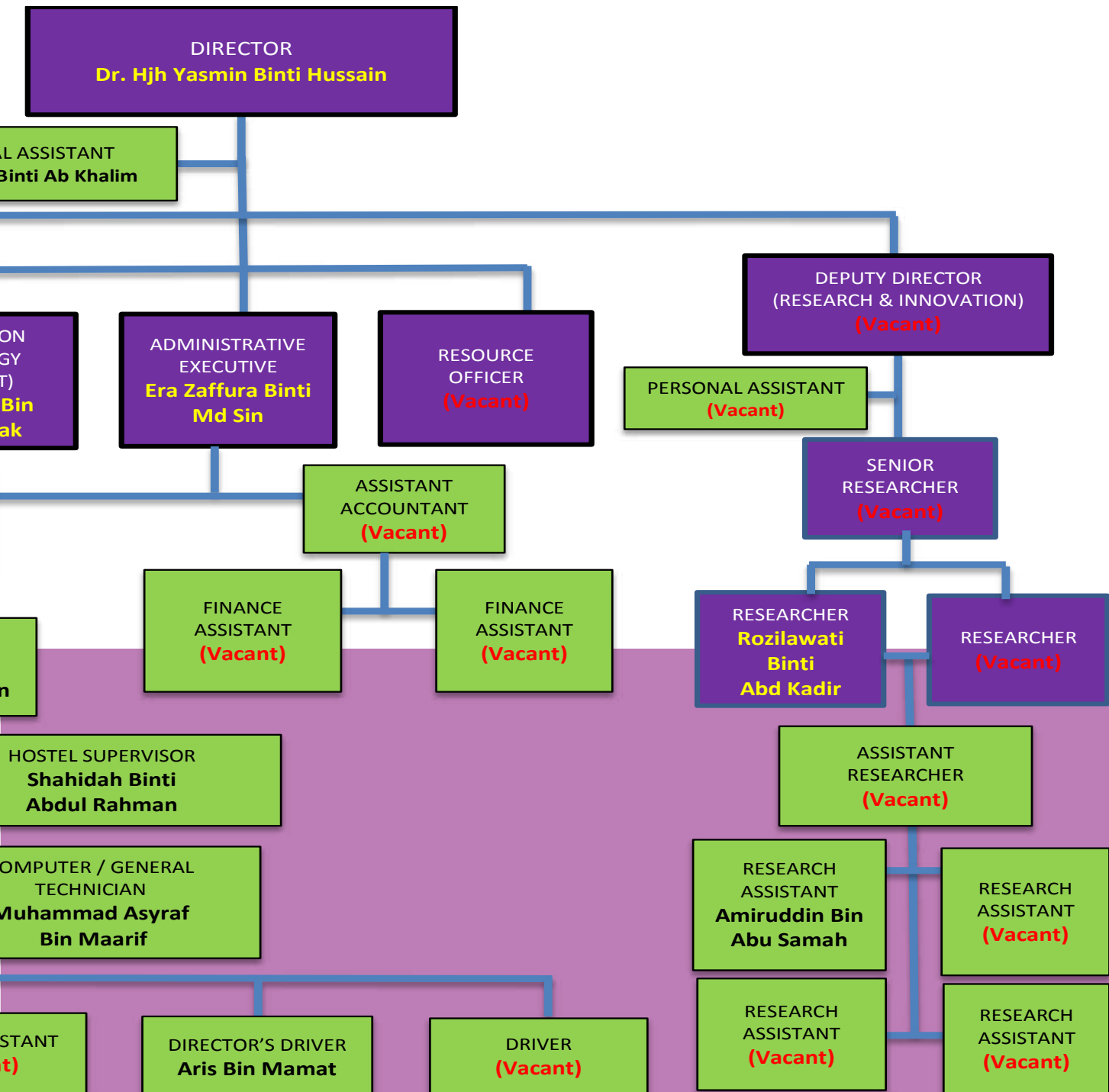
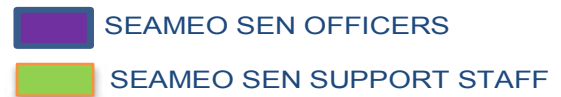


DIRECTOR'S PERSONAL ASSISTANT

NOOR ADILA AB KHALIM

ORGANIZATION CHART SEAMEO SEN





THE HISTORY AND BACKGROUND OF SEAMEO SEN

- **March 2008, Kuala Lumpur Malaysia**
The Ministry of Education (MOE) Malaysia stated its willingness to host Regional Centre for Special Education at the 43rd SEAMEC Conference.
- **January 2009, Bangkok Thailand**
Malaysia's proposal to establish SEAMEO SEN was endorsed to be presented at the 44th SEAMEC conference.
- **April 2009, Phuket Thailand**
The establishment of SEAMEO SEN in Malaysia was approved at the 44th SEAMEC Conference.
- **June 2009, Kuala Lumpur Malaysia**
The Malaysian Cabinet Ministers approved the proposal to establish a regional center for Special Education Needs in Malaysia.
- **January 2010, Cebu Philippines**
Memorandum of Agreement, Staff Rules and Regulations and the Enabling Instrument that will enable Malaysia to establish SEAMEO SEN were approved in the 45th SEAMEO Council Conference.
- **October 2010, Melaka Malaysia**
The Deputy Prime Minister of Malaysia concurrently as the Malaysian Minister of Education officiated the temporary building for SEAMEO SEN at the Malay Women Melaka Teachers' Training Institute.
- **June 2012, Kuala Lumpur Malaysia**
The MoA between SEAMEO Secretariat and Malaysian Ministry of Education was signed.
- **May 2013, Melaka Malaysia**
Dr. Hj. Yasmin binti Hussain was officially appointed as the First Center Director of SEAMEO SEN.
- **16th June 2013, Melaka Malaysia**
The temporary office is officially in operation and SEAMEO SEN begins its operation assisted by the Core Team members from the IPGK Perempuan Melayu Melaka
 - Mr. Azman b. Nordin
 - Ms. Rozilawati bt. Abd. Kadir
 - Ms. Mazmi bt. Maarof

THE OBJECTIVES OF THE ESTABLISHMENT OF SEAMEO SEN

- To organize seminars and conferences on teaching and learning modules in the field of special education as well as responsible for managing the documentation of reference materials and research reports.
- To conduct training programs to teachers from the SEAMEO member countries to explore the field of special education
- To serve as a regional centre for all countries members of the council in research and educational training for students of special needs.

THE ROLES AND FUNCTIONS OF SEAMEO SEN

- Undertake research and innovation in special education in the Southeast Asian region.
- Plan and conduct training programs for teachers, NGOs and parties involved with special education in Southeast Asian countries.
- Create strong collaboration in Special Education among SEAMEO member countries especially with the Ministries of Education and other agencies or Ministries that are related with Special Education.
- As a clearing house for information resources in special education.
- Establish networking with institutions, agencies and bodies involved in Special Education to collaborate programs, trainings and research in Special Education
- Organise and be involved in talks, seminars, workshops conference that are related with the field of Special Education at the national, region and international levels.

JUSTIFICATION FOR ESTABLISHING SEAMEO SEN

- To provide special education teachers with the resources, knowledge and skills needed to deliver quality service in special education field as part of their professional development growth.
- To improve special education practices and research by establishing a regional resource network for teachers through trainings conducted by specialists from ministries, educational institutes and non-governmental organizations.
- Plays as an important role in research and development in the field of special education.



MOTTO

Strive For Excellence



VISION

*Leading Centre for Quality Teaching and Learning in Special
Education Needs*

MISSION

*To Promote and Enhance the Quality of Special Education Needs
Practices among SEAMEO Member Countries*

PRIORITY AREAS

Learning Difficulties

Visual Impairment

Hearing Impairment

Gifted and Talented

SEAMEO SEN 1st GOVERNING BOARD MEETING

(7TH - 9TH OCTOBER 2013)



Educational visits around Malacca Historical City

PROGRAMMES AND ACTIVITIES FOR FY 2013/2014

The following are the programmes and activities for Fiscal Year 2013/2014

1. CAPACITY BUILDING TRAINING PROGRAMS

Programs described under this heading are training courses and workshops carried out.

2. VISIBILITY AND NETWORKING

Programs include educational visits, courtesy calls and meetings with relevant institutions to promote the center's visibility and expand networking and participation in Seminars and international Conferences.

3. RESOURCE SHARING AND CONSULTATION

Programs that highlighted center's participation in SEAMEO meetings and Governing Board Meetings.

CAPACITY BUILDING TRAINING PROGRAMS

A) REGULAR COURSES

*BEST PRACTICES IN SEN: DIETARY FOOD PREPARATION AND
FOOD TECHNOLOGY FOR SPECIAL EDUCATION*

Date : 5th -30th May 2014

Venue : SEAMEO SEN, BUKIT BERUANG COLLEGE
COMMUNITY, UNIVERSITY TECHNOLOGY MALAYSIA

Participants: 19 Special Education Teachers from SEAMEO
Member countries.

Objectives:

1. To expose and provide special education educators with proper theory and hands on techniques in food preparation and technology.
2. To establish best practices for school nutrition programs

that serve special education students with special food and/or nutrition needs.

3. To provide skills and knowledge in food commercialization in vocational trainings suitable for students with special educational needs.

Resource Persons:

Lecturers from Community College Bukit Beruang Melaka
Lecturers from Faculty of Education, UTM Johor
Lecturer from Physical Education Dept IPGKPM
Lecturers from Social Studies Dept, IPGKPM

Contents:

- Introduction to dietary guidelines for SEN students
- Hands on food preparation and technology
- Food product innovation and commercialization
- Producing lesson plan to teach SEN children (preparing and cooking techniques and steps to teach SEN children)



Hands on cooking technique at Technology University of Malaysia (UTM)



Educational visits to schools around Johor, Malaysia



Content presented by specialist from UTM

B) CUSTOMISED COURSES

SENSORY INTEGRATION AND MULTISENSORY APPROACHES FOR STUDENTS WITH SPECIAL NEEDS EDUCATION

Date : 24th - 26th September 2014

Venue : Multi-Sensory and Sensory Integration Rooms, Malay Women Teachers Training Institute Melaka

Participants: 40 Special Education teachers and Teacher-educators from Malaysia

Objectives:

1. To share knowledge and skills in applying Sensory Integration and snoezeland equipment effectively in teaching and learning among teachers and teacher-educators of special education.
2. To enhance the teachers and teacher-educators' knowledge and skills in using Sensory Integration and snoezeland equipment creatively.
3. To produce a simple manual of how to use the equipment that is available in the Sensory Integration and snoezeland rooms.

Resource Persons:

Officers from Special Education Division, MOE Malaysia.

Contents:

- Introduction to Multi-Sensory and Sensory Integration approaches in teaching students with special educational needs.

- Introduction of equipment and technology.
- Hands-on activities for using the equipment and technology available in the rooms



Using the equipment available in the SI room



Hands-on activities using SI and ML equipment



Participants were having fun with Sensory Integration and snoozeland room equipment

TRANSITION PROGRAM FROM SCHOOL TO CAREER IN SPECIAL EDUCATION

Date : 13th to 14th November 2013

Venue : SEAMEO SEN

Participants: 30 Special Education Teachers from Melaka

Objectives:

1. To enhance quality of teaching and learning on career-led skills.
2. To transfer of knowledge and skill of hydroponics as well as promote interest to respective special needs students.
3. To add on knowledge and skills for special education teachers on career-led skills.

Resource Persons:

Hydroponic Expert from Agro Kazz Valley Sdn. Bhd

Contents:

- Introduction to the concepts and techniques of hydroponic & hydroculture.
- Hands-on activities to kick start hydroponic & hydroculture project





Introduction to the concept of Hydroponic



Demonstration by facilitator from Agro Kazz Valley Sdn. Bhd.

PROFESSIONAL DEVELOPMENT COURSE: FUNDAMENTALS OF SPECIAL EDUCATION NEEDS: LEARNING DIFFICULTY

Date : 28th -30th April 2014
Venue : SEAMEO SEN
Participants : 60 Special Education Teachers in Melaka

Objectives:

1. To enhance teachers' knowledge in the teaching and learning of SEN students.
2. To introduce best practices approaches in the teaching and learning of SEN students.

Resource Persons: JICA

Contents:

- Introduction to characteristics of students with special educational needs.
- Best practices approaches in teaching students with learning difficulty focusing on students with ADHD



Hands on practical session



Introduction to Autism, Dyslexia and ADHD

PROFESSIONAL DEVELOPMENT COURSE: EARLY INTERVENTION FOR PRE SCHOOLERS WITH SEN (LEARNING DIFFICULTIES)

Date : 18th - 20th June 2014

Venue : SEAMEO SEN

Participants: 39 PRE-SCHOOL TEACHERS

Objectives:

1. To enhance teachers' knowledge in the teaching and learning of SEN students.
2. To introduce best practices approaches in the teaching and learning of SEN students

Resource Persons: JICA

Contents:

- Introduction to characteristics of students with special educational needs.
- Best practices approaches in teaching students with learning difficulty focusing on students with ADHD



Discussion and sharing of ideas with experts from JICA



Participants creating materials in workshop



Hands on session creativity materials



WORKSHOP BEST PRACTICES IN SEN: CYBERLEARNING

Date : 23rd - 27th June 2014

Venue : IPGK Perempuan Melayu Computer Lab

Participants: 25 Teachers and Lecturers of Special Education

Objectives:

1. To enhance teachers' knowledge in applying cyber learning approaches in the teaching and learning of SEN students.
2. To introduce the use of digital book and other online resource learning methods in the teaching and learning of SEN students.

Resource Persons: IT experts from SEAMEO SEAMOLEC

Contents:

- Introduction to cyber Learning
- Developing digital book
- Conducting online communication using edmodo.com



Content delivered by experts from IPGKPM



Hands on using online resources learning methods



Closing Ceremony by Dr. Hjh Yasmin Hussain



Resource Persons:

Dr. Hjh Yasmin, Director SEAMEO SEN
Miss Rozilawati Abd Kadir, Researcher, SEAMEO SEN
Lecturers from Special Education Department, IPGKPM

Contents:

- Characteristics of children with special educational needs (Visual Impairment, Hearing Impairment and Learning Difficulty)
- Overview of techniques and approaches in providing services for children with SEN



Closing ceremony and presentation of souvenirs



Explanation about Learning Difficulties

C) IN-COUNTRY COURSES

PROFESSIONAL DEVELOPMENT COURSE: FUNDAMENTALS OF SPECIAL EDUCATION NEEDS

Date : 15th - 16th May 2014

Venue : SEAMEO SEN

Participants: 27 staff from Community Rehabilitation Centers

Objectives:

1. To give support for CBR' staff in terms of understanding the characteristics of children with SEN students.
2. To introduce best practices approaches in providing assistance and care for children with SEN.





Content delivered by IPGKPM lecturers

3. To enhance participants' understanding in distinguishing various forms of research conducted.

Resource Persons:

Miss Diyana Kamarudin, Phd Scholar, Western Michigan University, USA

Contents:

- Introduction to types of research and methods
- Identifying information and content for literature review
- Contents and parts of a research report
- Journal writing methods
- Writing references

QUANTITATIVE & QUALITATIVE RESEARCH COURSE: SERIES 2

Date : 16th - 18th June 2014

Venue : SEAMEO SEN

Participants: 21 Special Education Teachers and Lecturers

Objectives:

1. To provide information related to research
2. To discuss the steps in the research process and journal writing methods that complies with international standard.
3. To enhance participants' understanding in distinguishing various forms of research conducted.

Resource Persons:

Miss Diyana Kamarudin, Phd Scholar, Western Michigan University, USA

Contents:

- Introduction to types of research and methods
- Identifying information and content for literature review
- Contents and parts of a research report
- Journal writing methods
- Writing references



Dr. Hj Yasmin gave a closing speech and presented certificates

D) ACTION RESEARCH METHODOLOGY COURSES

QUANTITATIVE & QUALITATIVE RESEARCH COURSE: SERIES 1

Date : 28th - 30th May 2014

Venue : SEAMEO SEN

Participants: 22 Special Education Teachers and Lecturers

Objectives:

1. To provide information related to research
2. To discuss the steps in the research process and journal writing methods that complies with international standard.



Sharing the information on research and importance to the organization



Discussion on understanding in distinguishing various forms of research



E) TEAM BUILDING COURSES

Date : 5th - 7th March 2014

Venue : Eagle Ranch, Port Dickson, N. Sembilan

Participants: SEAMEO SEN staff

Objectives:

1. To foster stronger relationship and cohesiveness in teams.
2. To ignite the spirit of achievement to achieve performance excellence.
3. To learn and internalize corporate values.
4. To improve team communication effectiveness

Activities:

- Team stimulation activities (knowing one self, personality test)
- Physical activities (Night walk, obstacle course, paintball)
- Team building activities (Charade, map reading)



Introduction to types of research and methods





Ice breaking session



Paint ball match



Various activities among staff members



VISIBILITY AND NETWORKING

A) COURTESY CALLS AND MEETINGS WITH RELEVANT INSTITUTIONS

- **1st - 3rd July 2013**
CDM Meeting, Bangkok, Thailand
- **3rd July 2013**
Invited to be the part of the Melaka State Education Meeting Committee
- **9th July 2013**
Courtesy Call – Rector of Institut Pendidikan Guru Malaysia (IPGM)
- **23rd July 2013**
Consultancy Meeting with experts and relevant departments to introduce SEAMEO SEN and discuss possible collaboration
- **23rd July 2013**
Courtesy Call – Deputy Director General, Ministry of Education, Malaysia accompanied by the Director of Special Education Division, MOE Malaysia
- **26th July 2013**
Operational Meeting between SEAMEO SEN officers and Special Education Division, MOE Malaysia chaired by the Deputy Director General, MOE Malaysia
- **5th - 7th September 2013**
SEAMEO SEN Management Meeting

- **7th - 9th October 2013**
1st SEAMEO SEN Governing Board Meeting
- **23rd October 2013**
Meeting with National University of Malaysia (UKM), - to offer Masters programme at SEAMEO SEN
- **18th November 2013**
Meeting with Dr. Aris Larroder from Tokyo University of Science on Science Giftedness Education
- **26th November 2013**
Courtesy Call to the Minister of Education Malaysia
- **4th February 2014**
Courtesy Call to the Melaka State Education Exco
- **10th February 2014**
Meeting with Prime Minister's Department and Autism Learning Lab, UKM
- **18th March 2014**
Meeting with Social Welfare Department, Malaysia
- **1st April 2014**
Establishment of Special Education Committee managed by SEAMEO SEN and chaired by the Melaka State Education Exco
- **25th April 2014**
Meeting with Deputy Minister, Ministry of Science, Technology and Innovation, Malaysia
- **7th May 2014**
Meeting with PUSPANITA Melaka

B) EDUCATIONAL VISITS

BANDUNG, INDONESIA

Date : 3rd - 7th December 2013
Participants: SEAMEO SEN STAFF (12)

Objectives:

1. To build network and linkages with our SEAMEO center and Universities in Bandung
2. To share best practices of SEN programs in Bandung.

Places visited:

- SEAMEO Qitep in Science, Bandung
- University Pendidikan Indonesia, Bandung



Educational visits to Seameo Qitep in Science, Bandung, Indonesia



Lunch Hosted by our Governing Board Member, Dr. AK Mudjito and Meeting with Seameo Qitep



Tour around Seameo Qitep, Bandung

HO CHI MINH, VIETNAM

Date : 23rd - 28th March 2014
Participants: SEAMEO SEN OFFICERS (7)

Objectives:

1. To provide opportunities for SEAMEO SEN staff to build knowledge, expertise and efficiency in conducting training and research.
2. To observe and understand how SEAMEO working ethics and values are applied in managing a SEAMEO center.
3. To share and observe best practices in SEN and schooling practices for SEN children in Ho Chi Minh.
4. To get an overview of Vietnam's education system for educating SEN students
5. To establish networking and linkages with institutions in Vietnam that are relevant with SEN

Places visited:

- Center for supporting Inclusive Education District 3, Ho Chi Minh City
- SEAMEO REGIONAL TRAINING CENTER (RETRAC), District 1, Ho Chi Minh City
- SEAMEO REGIONAL CENTER FOR LIFELONG LEARNING District 1, Ho Chi Minh City
- Tuong Lai Special School for the Intellectual Disability
- Primary Inclusive School Ho Thi Kay

- Inclusive Kindergarten of the Center for supporting Inclusive Education

Lessons learnt:

- Implementation of Special Education schooling program for SEN children in Ho Chi Minh
- Inclusive education model in schools in Ho Chi Minh (kindergarten, primary and secondary)
- Functions of Special Education Centers in Ho Chi Minh
- Support System for Parents with SEN children (School for Community).
- Networking and linking with SEAMEO CELL and RETRAC



Visits to Center for Supporting and Developing Inclusive Education for People with Disabilities, HCMC, Vietnam





Visits to SEAMEO Retrac, HCMC, Vietnam



Visits to National College of Education, Vietnam

- DATIN MARIANI YAHAYA
State Education Officer, Melaka
- MS. MUSALMAH MOHAMAD
State Education Officer, Melaka

Objectives:

1. To form networking and gain understanding of SEAMEO Secretariat's functions and roles.
2. To observe and understand how SEAMEO working ethics and values are applied in managing a SEAMEO center.
3. To provide opportunities for SEAMEO SEN staff to build knowledge, expertise and efficiency in conducting training and research.
4. To share and observe best practices of schooling practices, vocational trainings, transition programs and the functions of Special Education Centers in Thailand.
5. To get an overview of Thailand's education system for educating SEN students.
6. To establish networking and linkages with institutions in Thailand that are relevant with SEN.

Places visited:

- School For The Blind, Pattaya
- Redemptorist Vocational School For People With Disabilities, Pattaya
- Seameo Secretariat, Bangkok
- Special Education Department, Moe Thailand
- Setastian School For The Deaf, Bangkok
- Phayathai School, Bangkok
- Northern School For The Blind, Chiangmai
- Special Education Center, Chiangmai

Lessons learnt:

- Thailand's model of early intervention education for SEN children.
- Thailand's model for Inclusive Education for primary school
- Functions of Special Education Centers in Thailand
- Support System for Parents with SEN children.
- Vocational Training Centers for SEN students
- Employment Policy for people with disability
- Teachers as Job Coach
- Seminar on Innovation in Special Education

PATTAYA, BANGKOK, CHIANGMAI THAILAND

Date : 18th - 22nd May 2014

Participants:

- SEAMEO SEN staff (5)
- Y.BHG. DATO SUFAAT BIN TUMIN
Deputy Director General, Ministry of Education, Malaysia
- YB DATUK WIRA MD. YUNOS HUSIN
Melaka State Exco For Education, Higher Education, Science & Technology, Green Technology And Innovation





Educational visit to school for the blind, Pattaya



Educational visit to Phyathai School
(Inclusive Education), Bangkok



Courtesy Call to the Director of Seameo Secretariat



RESOURCE SHARING AND CONSULTATION

CONFERENCE / SEMINAR / CONSULTATION MEETINGS

- 1st - 3rd July 2013**
 CENTER DIRECTOR'S MEETING
 Marriot Hotel, Bangkok Thailand
 Organiser: SEAMEO SECRETARIAT
 Attended by:
 Dr. HjH Yasmin Hussain and Ms Rozilawati Abd Kadir
- 4th July 2013**
 DISCUSSION FORUM ON EVALUATION-STRATEGIC
 PERSPECTIVES: ADVANCING EVALUATION PRACTICE
 IN SEAMEO
 Bangkok, Thailand
 Organiser: SEAMEO SECRETARIAT
 Attended by:
 Dr. HjH Yasmin Hussain and Ms Rozilawati Abd Kadir
- 15th - 18th September 2013**
 SIXTH CHINA-ASEAN EDUCATION COOPERATION WEEK
 Guizhou, China
 Organiser: Ministry of Education and Ministry of
 Foreign Affairs PR China
 Attended by:
 Dr. HjH Yasmin Hussain and Miss Monishah Md Shah
- 9th - 11th October 2013**
 ASEAN EDUCATION LEADERS FORUM
 Queen Sirikit International Convention Center,
 Bangkok
 Attended by:
 Mr. Azman Nordin and Mr. Mohd Zulkarnain Abdul
 Wahab

- 7th - 9th October 2013**
 FIRST GOVERNING BOARD MEETING
 Melaka Hang Tuah Heritage Hotel
 Organiser: SEAMEO SEN
 Attended by: SEAMEO SEN staff and Governing Board Members
- 24th - 25th October 2013**
 REGIONAL CONFERENCE ON VOCATIONAL TEACHER EDUCATION-VOCATIONAL TEACHER EDUCATION AND RESEARCH AS A REGIONAL TASK AND CHALLENGE FOR THE EAST AND SOUTH EAST ASIA REGION
 Tongji University, Shanghai China
 Organizers: The Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH or GIZ, SEAMEO VOCTECH and UNESCO
 Attended by: Miss Mazmi Maarof
- 25th - 28th November 2013**
 CREATIVITY AND INNOVATION IN CURRICULUM SEMINAR
 Nouvelle Hotel, Kuala Lumpur
 Organiser: SEAMEO SECRETARIAT, Worlddidac, Reed Tradex
 Attended by: Mr Mohd Zulakarnain Abdul Wahab
- 9th - 11th December 2013**
 AFRICAN MINISTERIAL FORUM ON ICT INTEGRATION IN EDUCATION AND TRAINING
 Ramada Plaza Tunis Hotel, Tunisia
 Attended by: Dr. HjH Yasmin Hussain
- 25th January 2014**
 INTERNATIONAL SEMINAR ON SPECIAL EDUCATION
 National University of Malaysia, Bangi
 Organiser: SEAMEO SEN-UKM-UPi
 Attended by: Dr. HjH Yasmin Hussain, Miss Mazmi Maarof, Miss Rozilawati Abd Kadir, Miss Monishah bt Md Shah
- 28th - 30th January 2014**
 SEAMEO WORKSHOP ON POST 2015 EDUCATIONAL AGENDA
 Organiser: SEAMEO SECRETARIAT
 Attended by: Dr. HjH Yasmin and Miss Mazmi Maarof
- 25th February 2014**
 SEMINAR ON INNOVATION
 Organiser: Melaka State Government
 Attended by: Dr. HjH Yasmin Hussain, Mr. Mohd Zulkarnain b Abdul Wahab, Ms Mazmi Maarof, Ms Rozilawati Abd Kadir and Ms Shahidah Abdul Rahman
- 19th March 2014**
 DOUSA HOU SEMINAR
 PLPP, Bangi
 Organiser: Department of Social Welfare Malaysia
 Attended by: Dr. HjH Yasmin Hussain, Mr. Mohd Zulkarnain b Abdul Wahab, Ms Mazmi Maarof, Ms Rozilawati Abd Kadir and Ms Monishah Mohd Shah
- 17th - 19th April 2014**
 WORKSHOP ON SEN DEFINITION AND PRIORITY AREAS
 SEAMEO SEN
 Attended by: Dr. HjH Yasmin Hussain, Mr. Mohd Zulkarnain b Abdul Wahab, Ms Mazmi Maarof, Ms Rozilawati Abd Kadir, Ms Monishah Mohd Shah, Mr Hazzlan Sama, Mr. Mohd Anis Abd Razak
- 22nd - 23rd April 2014**
 INTERNATIONAL SEMINAR ON AUTISM
 PICC, Putrajaya
 Organiser: PERMATA Department, Prime Minister's Department
 Attended by: Dr. HjH Yasmin Hussain, Ms Mazmi Maarof and Ms Rozilawati Abd Kadir
- 24th - 26th June 2014**
 SEAMEO CENTER DIRECTORS MEETING
 Sukhumvit Hotel, Bangkok
 Organiser: SEAMEO SECRETARIAT
 Attended by: Dr. HjH Yasmin Hussain and Miss Mazmi Maarof



Center Director's Meeting at Marriot Hotel, Bangkok Thailand
(1st - 3rd July 2013)



Dr. Hjh Yasmin with Dr Ir Handoko (Deputy Director Seameo Secretariat) and Dr Bambay (Biotrop Center)



Dr. Hjh Yasmin with Dr Deva (RECSAM) and Prof Dr Hiroko Isoda (Tsukuba University)



Dr. Hjh Yasmin with Dr Witaya (Director Seameo Secretariat), Dr Johan (Center Director RECSAM) and Dr. Ramon C. Bacani (Center Director Seameo Innotech)



Dr. Hjh Yasmin with Dr Zenda Ofir, a natural scientist & an international evaluation specialist on Discussion Forum on Evaluation-Strategic Perspectives Advancing Evaluation Practice in SEAMEO (4th July 2013)



Sixth China-ASEAN Education Cooperation Week at Guizhou, China (15th - 18th September 2013)



Regional Conference On Vocational Teacher Education- Vocational Teacher Education And Research As A Regional Task And Challenge For The East And South East Asia Region at Tongji University, Shanghai China (24th - 25th October 2013)



"Active Learning" Conference, Detroit (4th - 6th November 2013)



Meeting with Prof Dr Brook Applegate & Special Education Departure, Kalamazoo (28th - 31th October 2013)



Educational visits to SLB Negeri Cicendo Kota Bandung, Indonesia (3rd - 7th December 2013)



African Ministerial Forum On Ict Integration In Education And Training at Ramada Plaza Tunis Hotel, Tunisia (9th - 11th December 2013)

International Seminar on Special Education at National University of Malaysia, Bangi (25th January 2014)



Dr. Hjh Yasmin with Intel Vice President John Davies at African Ministerial Forum on ICT Integration in Education and Training

Presentation by Dr. Hjh Yasmin, Seameo Sen Centre Director



Seminar Dousa Hou Kebangsaan Kali Ke-2 at PLPP, Bangi, Malaysia (19th March 2014)

ASEAN Community and education cooperation of Japan at University of Tsukuba, University Hall International Conference Hall (22nd February 2014)



Seminar on Innovation organized by Melaka State Government (25th February 2014)

Meeting with Dr Lars, University College Sjælland, Denmark, Nguye Huy Duc, Vice Rector of National College for Educational, Ho Chi Minh (3rd - 4th April 2014)



Workshop on SEN Definition and Priority Areas at Seameo Sen (17th - 19th April 2014)

Meeting with Datin Seri Rosmah Mansor and opening speech by Datuk Seri Mohd Najib, Prime Minister of Malaysia



International Seminar on Autism at PICC, Putrajaya (22nd - 23rd April 2014)



Dr. Hjh Yasmin Hussain holding up a newspaper cutting of an article on autism at a plenary session with Dr Ranjini S Sivanesom, Kuala Lumpur Paediatric Institute



SEAMEO Center Directors Meeting at Sukhumvit Hotel, Bangkok (24th - 26th June 2014)



Educational Visit to schools around Tokyo, Japan (7th - 11th June 2014)



Dr. Hjh Yasmin with Ms Mazmi Maarof representing Seameo Sen, Malaysia



Dr. Hjh Yasmin presenting on Seameo Sen and Inclusive Education in a seminar organized by Tsukuba University, Japan



Discussion with Tokyo University of Science, Japan and
presenting of souvenir to representative of
Tokyo University of Science

***Together, WE STRIVE FOR
EXCELLENCE***

THE CLOSING SUMMARY

This report describes the activities and programs carried out in the first operational year 2013/2014 are indeed very significant and historical. Much of the training programs are customised courses that are based on the immediate needs of Malaysian teachers and we have gradually begun to cater the needs of the Special Education teachers in the region through our Regular courses. We are very fortunate to receive much assistance from our Governing Board Members who contributed to the success of the courses and activities for the programs conducted in this fiscal year. Apart from that SEAMEO SEN also received a lot of support from the Secretariat and other SEAMEO centres in terms of implementation of trainings and research. Professional visits, learning excursions and other educational visits are conducted to SEAMEO member countries to gain more understanding of the workings of a Seameo centers as well as to increase the personnel understandings of the Special Education practices in the region.

As our center is only at its tender years a lot improvement in terms of program planning, coordinating and structuring the activities are needed and must be continuously upgraded. The basis of the trainings and research is in line with United Nations Convention on the Rights of Children (1989), Jomtien Declaration (1990), The Salamanca Statement on Special Needs Education (1994), The Dakar Framework for Action (2000), BIWAKO Millennium Framework for Action 2003 and United Nations for the Rights of Persons with Disabilities (2006). These are educational agenda that emphasizes on the social justice model that advocates children with special needs are recognized and have rights to quality education and quality of life. Therefore in the forthcoming years, the activities and programs have to reflect these contentions by empowering Special Education teachers and educators in this region with appropriate skills and

“As our center is only at its tender years a lot improvement in terms of program planning, coordinating and structuring the activities are needed and must be continuously upgraded”

knowledge so that the quality of teaching and learning of children with special needs. It is hoped that with the next coming fiscal years, SEAMEO SEN will be able to increase its training and research as well as other related activities for Special Education in this region with more intensified and structured approaches as well as with stronger networking and partnerships.



SEAMEO SEN

REGIONAL CENTRE FOR SPECIAL EDUCATION

Level 2, Anjung Hikmah
IPG Kampus Perempuan Melayu
Jalan Durian Daun
75400 Melaka, Malaysia

Tel: +606-2818242
Fax: +606-2820187
Email: director@seameosen.org
Website: www.seameosen.org
Facebook: facebook.com/seameosen

PRINTED BY:

MEGAMASPURI (M) SDN BHD (859358)

69A & 69B Jalan Shuker 13/28
Tadisma Business Park
40100 Shah Alam, Selangor Darul Ehsan
Tel: +603-55244567
Fax: +603-55244568
Email: inquiry@megamaspuri.com.my